



Halton Children's Trust

**Minutes of Executive Group Meeting held on Tuesday 6th September 2011
2.00pm, Council Chamber, Runcorn Town Hall**

Present:

Gerald Meehan	Strategic Director of Children's Services, HBC (Chair)
Ann McIntyre	Operational Director, Children's Organisation and Provision
Julia Rosser	Public Health Specialist Registrar, Halton & St Helens PCT
Mark Grady	Children's Trust Principal Officer, HBC
Simon Clough	Divisional Manager, 14 – 19 Services
Lorraine Crane	Divisional Manager, IYSS, HBC
Nigel Moorhouse	Operational Director, Children & Families Services, HBC
Steve Nyakatawa	Operational Director, Learning and Achievement, HBC
Jane Lunt	Operational Director, Child & Family Health, Halton & St Helens PCT
Catherine Johnson	Principal Performance & Improvement Officer, HBC
Emma Taylor	Divisional Manager, Team Around the Family Runcorn, HBC
Jonathan Potter	Divisional Manager, Team Around the Family Widnes, HBC
Karen Hickey	Assistant Policy Officer, HBC (minutes)

Apologies

Michelle Bradshaw	Assistant Director, Child & Family Services, Halton & St Helens PCT
Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review, HBC
Diane Sproson	Area Manager, Connexions
Gareth Jones	Warrington & Halton Youth Offending Team

In Attendance

Eileen O'Meara	Assistant Director of Public Health, Halton & St Helens PCT
Catherine Evans	Lead engagement officer, CYP Voluntary Sector Partnership
Marie Fairbrother,	Lead nurse for Safeguarding, Halton & St Helens PCT

Item		Action
1.0	MATTERS ARISING from 05.07.11	
1.1	IT Issues – letter has gone from David Parr and Jonathan Greenough is currently working with 5 boroughs partnership to progress actions. He will report back to the Executive Group in November.	Jonathan Greenough
1.2	Child and Family Poverty: the Strategy has now been signed off by chief officers and will soon be published. GM requested for the strategy to be brought to the next Executive Group meeting.	SN
1.3	Levels of Need Review – a report is currently being drafted and an initial report with recommendations will go to the EH&S Strategic Group, followed by the Children's Trust Executive in November.	NM
1.4	NEET – to be discussed at next Executive Group meeting	SC

2.0	PRIORITIES	
2.1	<p>Improve outcomes for children and young people through effective joint commissioning</p> <ul style="list-style-type: none"> • Dr Melanie Foster from the Widnes GP consortium has expressed an interest in joining the Commissioning Partnership, AMc will take this forward. • The group have looked at the 25 key recommendations from the Allen Report and are conducting a review of services operating within Halton that come under these recommendations. Current feedback shows a small number of services are covered, and a task and finish group will look at what services are actually needed within Halton from the recommended list. • The group have been working with the DWP around support for vulnerable families who are looking to get back into work. • A large number of SEN appeals are currently being conducted, which is impacting on provision of service for the SEN pathfinder project. • The teenage pregnancy statistics for quarter 2 show a decrease in figures, and it is hoped that this trend will continue. Support from schools will be sought in order to promote services. • Discussions are currently taking place with Cheshire West around joint working with their commissioning team, and several prospective areas of work including training, mentoring and capacity building have been identified. 	AMc
2.2	<p>Improve outcomes for children and young people through embedding integrated processes to deliver early help and support</p> <p>The updated Action plan and minutes from the last group meeting were circulated to the Executive Group. Key actions are as follows:</p> <ul style="list-style-type: none"> • A performance management framework is currently being established for the group • Recruitment, retention and development is also currently being examined, AMc proposed that this should be done jointly with the Commissioning Group to ensure a consistent approach • A frontline event for the EHaS group is planned for November focussing on embedding early help and support in all agencies • Anti-bullying and e-safety are now being managed through the EHaS group. • It has been agreed to take forward development of E-CAF, however this system is now in danger of being scrapped by central government • IWST workload is currently high, however this work is being done by a small team. The Children's Trust may need to consider how the IWST model should look and who should be part of the service. 	
2.3	<p>Improve outcomes for our most vulnerable children and young people by targeting services effectively</p> <ul style="list-style-type: none"> • A draft business plan and action plan has been produced, and the Executive Group were asked to endorse these. • Data from 2011 School results is being analysed and once validated will be reported on at the November meeting Early indications are that KS4 children in care results are positive • Bursary Scheme: consensus has been agreed between schools for 	

	<p>how funding will be distributed across the borough, which will be based on free school meals eligibility. The amount will be £15 per week</p> <ul style="list-style-type: none"> Information advice and guidance to be discussed at next PPB meeting, KH to contact Gill Bennett to check if it is on the agenda 	KH
3.0	INFORMATION ITEMS	
3.1	Children's Trust Performance Management Framework	
3.1.1	<p>Children's Trust Performance Report Q1 2011 – 12: The report illustrates how the subgroups report on progress back to the Trust. All indicators are now measurable with established data sources. Breastfeeding to be included as a future indicator. Additional information which provides evidence of joint working via case studies has also been included. KH to send email on behalf of performance team requesting evidence in this way. This information will then be stored in an improvement log which will be collated for future inspections.</p>	CJ KH
3.1.2	<p>SCS Indicators Report Card: These are the indicators which have been agreed for children and young people within the Sustainable Community Strategy. These measures will be monitored on a 6 monthly basis and reported on to Halton Strategic Partnership. CJ requested that an attainment measure from this report card to be included in the Children's Trust report card. SC agreed this, though this may need to be reviewed after the first year. A poverty indicator is still needed, SN to raise this at the Child Poverty Action Group. The Executive Group endorsed the measures.</p>	SN
3.2	<p>WNF Funding Update A number of projects were commissioned from the remaining WNF funding for 2011-12. The Commissioning Partnership has been asked whether any unspent funding is expected to remain at the end of the financial period, but this is unlikely. It is therefore important to convey to organisations currently receiving funding that resource will need to be put aside for redundancy costs. LC will lead on this. GM requested for this issue to be taken to SMT and COMT meetings.</p>	LC
3.3	<p>ReActions – A 3rd Review of Healthcare in the Community for Young People who Offend JL updated that the health offer within YOT has been improved over recent years, with improvement in assessments for mental and physical health. KH to check with GJ if this item is on the YOT board agenda.</p>	KH
3.4	<p>NHS Reforms Update JL updated the group on the current situation within NHS commissioning services. The aim of the changes is to put clinicians in charge of commissioning health services. Key changes will be brought about by a review of the Health and Social Care Bill in Autumn. The Clinical Commissioning Groups (CCGs) will inherit statutory responsibilities (eg Safeguarding) which are currently fulfilled by PCTs. Responsibility for public health will transfer to local authorities.</p> <p>CCGs may need to re-group to cover larger areas, to enable more efficient ways of working. PCTs are also undertaking new cluster</p>	

	<p>arrangements, and Halton is now part of the Mersey cluster. The PCT no longer provides services, but commissions Bridgewater Community Healthcare Trust to provide them</p>	
3.5	<p>Consultation on Public Health Structures This report sets out draft proposals for consultation on the future of public health and health improvement in Halton. It is proposed that public health will be transferring to the local authority, and Dwayne Johnson will be leading on this. The children’s agenda will continue to be delivered as it is currently, though it will be managed through the Communities directorate. Dwayne Johnson to be invited to the next Executive meeting for further discussion. All comments to be forwarded to Dwayne Johnson by the 8th September (Dwayne.johnson@halton.gov.uk)</p>	KH ALL
3.6	<p>Short Breaks Statement It is now a legal requirement for all local authorities to publish a statement on short breaks provision for disabled children and young people. The draft statement for Halton was circulated to the group. The statement is intended for parents, carers and families. This is a live document which will be reviewed on an annual basis. The Executive Group endorsed the statement.</p>	
3.7	<p>Children in Care from other Local Authorities (CiCOLA) This is currently an issue in Halton as we have the largest proportion in the north west, which has a significant financial impact on the borough’s resources. In order to ensure that cases are being reported and recorded accurately notifications are now being managed within the Commissioning Team. An assessment of numbers is currently underway and will be completed by October, and this will then be monitored on an on-going monthly basis.</p>	
3.8	<p>Early Intervention – Summary of 2nd Allen Report A summary of the follow up report was circulated to the group for information. The Allen reports and recommendations will hopefully introduce a more joined up approach to early help and support. AMc to be asked to look at a formal approach to community budgets.</p>	AMc
3.9	<p>Healthy Weight Strategy 2011 – 2016 A new Healthy Weight strategy is currently being drafted consultation is currently being sought from various sources including the Children’s Trust. A key aim of the new strategy will be to enable young people to lead healthy active lives, and a variety of training for children, families and for staff working with them is proposed around this.</p>	
3.10	<p>Smokefree Northwest Progress Report The report highlights some of the activities that Smoke Free Northwest have undertaken which children will benefit from. A key activity was a consultation with families, and the outcome of this was that families don’t want their children exposed to smoke. Halton has also been included in an incentive scheme for pregnant smokers, whereby vouchers are issued for each month that they quit smoking for during the pregnancy. A toolkit around the dangers of cheap imported tobacco has also been developed for schools and colleges.</p>	

3.11	HSCB/Children's Trust Joint Event Report The report was circulated for information, and provides feedback on the 2011 event which was held in June. The event focussed on outcomes from the Munro review, and discussion workshops took place around this. It was proposed by the group that the 2012 event should take place in February/March. Ideas for key themes for the event to be discussed at the next Executive meeting, suggestions to be forwarded to MG. KH to draft a list of proposed dates for the event to be discussed jointly at the next meeting.	ALL KH/MG
3.12	Minutes from HSCB Board and Executive Meetings The minutes were circulated for information.	
4.0	AOB Date and Time of Next Meeting <ul style="list-style-type: none"> • 18th October, <u>2:30pm</u>, The Marketing Suite, Municipal Building Widnes (please note later start time) • 29th November, Civic Suite, Runcorn Town Hall 	

Outstanding Actions to date:

Item	Action Required	Who by	When by
1.1	IT Issues –Jonathan Greenough to report back to the Executive Group in November	KH (agenda)	
1.2	Child and Family Poverty: Strategy to be brought to the October Executive Group meeting	SN	
1.3	Levels of Need Review – report to come to Executive Group in November.	NM	
1.4	NEET – to be discussed at October Executive Group meeting	SC	
2.1	Dr Melanie Foster from the Widnes GP consortium has expressed an interest in joining the Commissioning Partnership, AMc will take this forward.	AMc	
2.3	Information advice and guidance to be discussed at next PPB meeting, KH to contact Gill Bennett to check if it is on the agenda	KH	completed
3.1.1	Children's Trust Performance Report Q1 2011 – 12: <ul style="list-style-type: none"> • Breastfeeding to be included as a future indicator. Additional information which provides evidence of joint working via case studies has also been included. • KH to send email on behalf of performance team requesting evidence in this way. 	CJ KH	completed
3.1.2	SCS Indicators Report Card: A poverty indicator is still needed, SN to raise this at the Child Poverty Action Group	SN	
3.2	WNF Funding Update The Commissioning Partnership has been asked whether any unspent funding is expected to remain at the end of the financial period, but this is unlikely. It is therefore important to convey to organisations currently receiving funding that		

	resource will need to be put aside for redundancy costs. LC will lead on this. GM requested for this issue to be taken to SMT and COMT meetings	LC	
3.3	ReActions – A 3rd Review of Healthcare in the Community for Young People who Offend KH to check with GJ if this item is on the YOT board agenda.	KH	completed
3.5	Consultation on Public Health Structures Dwayne Johnson to be invited to the next Executive meeting for further discussion. All comments on proposals to be forwarded to Dwayne Johnson by the 8 th September (Dwayne.johnson@halton.gov.uk)	KH ALL	completed
3.8	Early Intervention – Summary of 2nd Allen Report - AMc to be asked to look at a formal approach to community budgets.	AMc	
3.11	HSCB/Children’s Trust Joint Event Report Ideas for key themes for the event to be discussed at the next Executive meeting, any suggestions for topics to be forwarded to MG. KH to draft a list of proposed dates for the event to be agreed jointly at the next meeting.	KH (agenda) ALL KH	